Privacy Policy Statement

1. The Collection of National Insurance Numbers

FairHeat Limited is committed to protecting the privacy and personal data of all individuals involved in our training programmes. As part of this commitment, we ensure compliance with data protection laws and uphold the highest standards of confidentiality.

2. Purpose

FairHeat Limited is required to collect the National Insurance (NI) numbers of all attendees participating in the training programme. This is necessary to meet statutory reporting requirements and ensure proper administration and funding of the course.

3. Use of Information

NI numbers will only be used for:

- Verifying eligibility for participation in the programme.
- Meeting funding and reporting obligations.

4. Data Sharing

Your NI number will only be shared with Nottingham City Council, who oversee and support the training programme. It will not be disclosed to any other third parties unless required by law.

5. Data security

FairHeat limited is committed to ensuring:

- NI numbers are stored securely on restricted systems, with access limited to authorized personnel only.
- Personal data is retained only for as long as necessary to meet reporting and audit requirements, after which it will be securely deleted.

1. Your Rights

Under data protection law, you have the right to access, correct, or request deletion of your personal data. To exercise these rights or raise any questions, please contact:

Lauren Benn

Data Protection Officer

Lauren.benn@fairheat.com

6. Commitment

FairHeat Limited upholds its responsibility to handle personal data lawfully, transparently, and securely, protecting the rights and privacy of all individuals.